DIRECTOR OF ENGINEERING AND OPERATIONS

Talquin Electric Cooperative, Inc. is seeking qualified candidates for the position of Director of Engineering and Operations. The requirements for this position are as follows: Requires a Bachelor of Science Degree in electrical engineering as well as experience in the electrical operations field in a supervisory capacity is preferred. Other combinations of equivalent education and experience, as determined by the General Manager, may also suffice. A professional engineer’s license in the State of Florida is preferred. Requires a valid driver’s license. Must be proficient in the use and application of the National Electric Safety Code and Rural Utilities Services specifications.

Must be able to pass Cooperative physical examination as well as pre-employment drug screen and background check. Must live at a primary residence located within a 30 minute drive, as determined solely by management, of any Talquin Electric office facility.

RESPONSIBILITIES:

A. Perform duties in a safe, satisfactory, competent and timely manner.

B. Supervise employees in the Engineering and Operations Departments.

C. In accordance with RUS specifications, develop long range and short range plans for a reliable and economical electrical system for the benefit of the members. Coordinate with power supplier to insure that future supplies will be capable of meeting the needs of a growing membership.

D. Determine requirements for additional substations and transmission facilities and upgrades to the distribution system.

E. Develop plans for the construction and maintenance of the electrical system. Develop plans for financing and determine the time for a loan application with the Director of Financial Services. Provide the data and plans required for the RUS field review. Provide engineering and operations data required for the filing of a loan application including legal notices, letters of approval from State agencies and all requirements of RUS and the State of Florida.

F. Conduct department employee appraisals on a periodic basis and provide counseling regarding growth and development.

G. Possess a complete working knowledge of Talquin’s electrical equipment.

H. Assist in the training of Engineering Technicians. Demonstrate leadership and the desire to constantly improve Talquin’s system.

I. Coordinate an emergency plan and insure that all personnel are familiar with their individual responsibilities.
J. Actively respond to the needs of Talquin employees and members.

K. Assist the finance department in the preparation of cost of service studies.

L. Assist with the monitoring and coordination of Talquin’s load management efforts.

M. Responsible for the development and updating of procedures required to maintain compliance with Federal, State and Local Regulations.

N. Responsible for the administration of the staking section to provide line staking services. Insure compliance with Talquin’s rate schedules and line extension policies.

O. Work with the purchasing department to secure contracts for engineering services, transmission line construction, substation construction, construction of overhead and underground system improvements, right-of-way maintenance, and contracts for joint-use of any electrical plant facilities.

P. Develop recommendations and assist in the negotiation of contracts with large power consumers.

Q. Work with the Director of IT and Communications Services to determine that adequate and reliable communications equipment is provided to carry out the functions of the Engineering and Operations departments and that it is operated in accordance with established practices.

R. Develop and maintain mapping system for all facilities including water and wastewater.

S. Oversee the construction, operation, and maintenance of all transmission, substation, and distribution facilities, both overhead and underground.

T. Insure that all construction is in compliance with RUS specifications and meets NESC requirements. Provide for and review work order construction inspection and follow up on any corrective measures.

U. Work with the Director of Administrative Services to insure that an adequate work force is available to perform the construction, operation, and maintenance functions. Provide training sufficient for the work force to adequately and safely perform their duties in accordance with established specifications and procedures.

V. Oversee the maintenance of all electrical equipment, including transformers, reclosers, voltage regulators, control equipment, and meter testing equipment. Set standards and maintain records in conjunction with testing and maintenance.
W. Work with the Director of Administrative Services to ensure that adequate and reliable transportation and equipment is available to carry out the functions of the Cooperative and that it is operated in a safe and efficient manner.

X. Provide training and mentoring to enable employees to prepare themselves for promotion and to keep abreast of the changes in technology.

Y. Responsible for managing miscellaneous projects and other duties as assigned.

Talquin offers an excellent benefits package and a compensation structure commensurate with qualifications and representative of the market. To apply, please send a resume to: humanresources@talquinelectric.com.

An Equal Opportunity Employer
All replies are confidential.